



ADDED TO THIS  
CONFERENCE

26<sup>th</sup> Annual Convention & Trade Show  
January 21-23, 2014  
Holiday Inn Grand  
Billings, Montana

SHINGLE CONTEST:

- DETAILS COMING SOON—
- PRELIMINARIES ON TUESDAY
- FINALS ON WEDNESDAY

SOMETHING FOR EVERYONE:

- EMPLOYEE SAFETY TRAINING  
STEEP SLOPE FALL PROTECTION
- COMMERCIAL MOTOR VEHICLE  
—UPDATES FROM DOT
- SUCCESSFUL CONTINUATION  
OF YOUR BUSINESS
- OSHA UPDATES AND REVIEW
- LEGAL QUESTIONS WITH  
ATTORNEY STEPHEN PHILLIPS

PLUS TRADITIONAL ACTIVITIES

- **TRADE SHOW**  
EXHIBITORS/VENDORS
- RAFFLES FOR PRIZES
- SCHOLARSHIP FUND RAISING
- BANQUET
- NETWORKING OPPORTUNITIES
- MEMBERSHIP MEETING

OTHER ITEMS OF NOTE:

- ALL MEALS, BREAKS &  
BANQUET INCLUDED IN  
REGISTRATION FEE
- BREAK IN COST FOR MEMBERS
- THURSDAY MORNING  
MEMBERSHIP MEETING  
INCLUDES BREAKFAST

MORE DETAILS INSIDE—COMPLETE  
YOUR REGISTRATION TODAY!

**Montana Roofing Contractors  
Association**

PO Box 20996  
Billings, MT 59104-0996

Phone: 406-259-7300

E-mail: [mtrca@assoc-mgt.com](mailto:mtrca@assoc-mgt.com)

[www.mt-rca.org](http://www.mt-rca.org)



2014  
Convention  
Plans

- Speakers
- Trade Show
- Safety Training
- Shingle Contest—Bragging Rights!
- General Membership Meeting
- Have some FUN in January

- ⇒ Contractor Registration—pg 2
- ⇒ Convention Overview—pg 3
- ⇒ Exhibitor Registration—pg 4
- ⇒ Convention Setup—pg 5

OPPORTUNITIES ROOFING CONTRACTORS & YOUR EMPLOYEES:

Tuesday features Shingle Contest, Safety Training, D.O.T Updates and Banquet — with sneak preview of Exhibitors during reception. What better time than January to get a SAFETY commitment in place and completed for 2014? Wednesday features more speakers — including OSHA and Successful Continuation of your Business, and TRADE SHOW — PRIZES & RAFFLES! Plus discounts for members . . . See your savings add up!

[www.mt-rca.org](http://www.mt-rca.org)

*Registration Opportunities . . .*



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**More Information**

- **FULL REGISTRATION** — INCLUDES ALL MEALS, BREAKS & BANQUET
- **SHINGLE CONTEST**—TO BE ANNOUNCED. STAY TUNE.
- **ROOM BLOCK** UNDER MONTANA ROOFING CONTRACTORS ASSOCIATION AT THE HOLIDAY INN GRAND IN BILLINGS, MONTANA. BLOCK IS AVAILABLE TILL JANUARY 4, 2014 AT \$88+ TAX. FOR A RESERVATION CALL 1-406-248-7701. YOUR MOTEL ROOM IS NOT PART OF THE REGISTRATION—THIS IS AN EXTRA.
- **SEE CONVENTION OVERVIEW**—INCLUDED—FOR MORE INFORMATION ON SPEAKERS, SAFETY TRAINING AND OTHER CONVENTION DETAILS.

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**CONTRACTOR REGISTRATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

*Indicate Option if Varied*

Name #1 \_\_\_\_\_ Full or \_\_\_\_\_  
 Name #2 \_\_\_\_\_ Full or \_\_\_\_\_  
 Name #3 \_\_\_\_\_ Full or \_\_\_\_\_  
 Name #4 \_\_\_\_\_ Full or \_\_\_\_\_

(Please attach sheet if the additional space is needed.)

**REGISTRATION COSTS:**

FULL Registration: # of Attendees \_\_\_\_\_ x \$150.00 = \$ \_\_\_\_\_  
 (Includes All Meals, Breaks & Banquet)  
 Additional Banquet Only \_\_\_\_\_ x \$40.00 = \_\_\_\_\_  
**SUBTOTAL \$ \_\_\_\_\_**

**LESS APPLICABLE DISCOUNT:**

Company Member Discount: Deduct \$10.00/Attendee  
 Total Discount Earned \_\_\_\_\_

**BALANCE DUE \$ \_\_\_\_\_**

**PAYMENT OPTIONS:**

\_\_\_\_\_ Check Enclosed \_\_\_\_\_ VISA or MasterCard Only  
 Card # \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
 (Payment must be received IN FULL prior to the convention.)

Please indicate how you received this registration: \_\_\_\_\_



**MRCRA—2013 Convention Overview: January 22-24 in Billings, Montana**

**Tuesday: January 21, 2014**

9:00 am - Noon: Shingle Contest Preliminaries  
**More Details to Be Announced**

Noon: Registration

Noon - 4:30 pm: Exhibitors Setup

1:00 - 2:45 pm  
 Steep Slope Safety Training

2:45 - 3:00 pm BREAK

3:00 - 5:30 pm

**"Montana Department of Transportation: Overview":**

This presentation will cover the following: What is a commercial motor vehicle (CMV)? What does a CMV driver file need to have in it? What do the regulations say about CMV maintenance? When do CMV drivers need to be 'Drug & Alcohol' testing program? How do you keep track of CMV driver 'Hours of Service'? What are load securement requirements for CMVs. Speaker Jeff Steeger if Motor Carrier Safety Assistance Program Manager with MDT for over 6 years.

5:30 pm - No Host RECEPTION with Exhibitors

- 6:30 pm - BANQUET in Exhibitor Area
- Results of Shingle Contest Preliminaries
  - Cameron Sauter Memorial
  - NRCA President Nelson R. Braddy, Jr.
  - ENTERTAINMENT

**Wednesday: January 22, 2014**

7:30 - 8:30 am: BREAKFAST in Exhibitors Area

7:30 am: Registration

8:30 - 10:00 am

***"Assuring the Successful Continuation of Your Family Business":*** Only 1/3 of family controlled businesses survive to a second generation and less than 15% to a third generation. This is factual regardless of how large and successful an enterprise becomes. In fact, the more successful an enterprise experiences, the more challenges the owner will face. This informative session will provide tools owners can implement to protect all the hard work and effort put in to creating and growing their businesses.  
 Speaker: Leon Resnick (Resnick Associates)

10:00 - 10:30 am BREAK with EXHIBITORS

10:30 - Noon

***"OSHA Update":***

This update will be presented by Jeff Funke, US DOL OSHA Billings Area Director. Jeff Funke currently is the Area Director for the Billings Montana Office of OSHA. Mr. Funke began his career with OSHA in 2001 as an Industrial Hygienist in the Billings, Montana Area Office of OSHA. During his 12 year tenure with the agency, Funke has served as Assistant Area Director for the Mobile, Alabama Area Office of OSHA. Mr. Funke was the Area Director in Charleston, West Virginia office, and the Area Director for the San Antonio, Texas office.

**Wednesday—Continued**

Noon - 1:15 pm: LUNCH (in Exhibitor Area)

- Special K Project Overview
- Introduction of 2014 MRCA Officers

1:15 - 2:30 pm

***"Legal Questions"*** MRCA attorney Stephen Phillips will answer your questions regarding situations and case studies from your actual experiences. How to better respond to employee issues, contract disputes, etc. Your questions & concerns will drive this session. For over 35 years, Mr. Phillips has been representing parties in commercial roofing matters. For the past 30 years, he has served as general counsel to the National Roofing Contractors Association and was one of the founders and also serves as counsel to the National Roofing Legal Resource Center, based in Chicago, Illinois.

2:30 pm - 5:00 pm

**TRADE SHOW**

- Shingle Contest Finals - Crown Winner
- Raffles—Proceeds going to the MRCA Scholarship fund
- Drawings
- Vendors and members can invite guests to attend the Trade Show—Request a Guest Pass at registration

**Thursday: January 23, 2014**

8:00 am: MRCA General Membership Breakfast

Meeting: AGENDA

- Exhibitor Input (20 minutes)
- Minutes
- Financials
- Agenda (2 Items)
- New Business



**More Information**

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- **SET UP:**  
 TUESDAY—JANUARY 21  
 NOON TO 4:30 PM
- **SHOW TIMES:**  
 TUESDAY—JANUARY 21  
 5:00 PM TO 9:30 PM &  
 WEDNESDAY—JANUARY 22  
 7:30 AM—5:00 PM
- **EXHIBITOR REGISTRATION**  
 INCLUDES ONE TABLE SPACE FOR 2 REPRESENTATIVES — THIS IS FOR ALL CONVENTION ACTIVITIES — INCLUDING MEALS, BREAKS, BANQUET AND SESSIONS OF INTEREST. **ADDITIONAL SALES REPS ARE \$75.00 EACH.**
- TABLE TOP SPACES ARE RESERVED ON A FIRST COME—FIRST SERVED.
- **ROOM BLOCK** UNDER MONTANA ROOFING CONTRACTORS ASSOCIATION AT THE HOLIDAY INN GRAND IN BILLINGS, MONTANA. BLOCK IS AVAILABLE TILL JANUARY 4, 2014 AT \$88+ TAX. FOR A RESERVATION CALL 1-406-248-7701. YOUR MOTEL ROOM IS NOT PART OF THE REGISTRATION—THIS IS AN EXTRA.
- EXHIBITORS WISHING TO SHIP ITEMS TO THE HOLIDAY INN, SHOULD CONTACT TIFFANY IN THE SALES OFFICE AT HOLIDAY INN AT 406-248-7701 TO MAKE ARRANGEMENTS. ANY ITEMS LEFT BEHIND AFTER THE SHOW WILL BE DISPOSED OF IMMEDIATELY.
- **ADVERTISING:** IF PURCHASING ADVERTISING SPACE IN THE CONVENTION PROGRAM, YOUR AD MUST BE SUBMITTED ELECTRONICALLY TO THE MRCA OFFICE BY NOON ON **JANUARY 15, 2013.**
- **GUEST PASSES:** EACH EXHIBITOR CAN HAVE AS MANY GUEST PASSES TO THE TRADE SHOW AS YOU WISH—JUST LET CONNIE KNOW HOW MANY.

**EXHIBITOR REGISTRATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Representative 1 \_\_\_\_\_  
 Representative 2 \_\_\_\_\_  
 Additional Reps (\$75 each) \_\_\_\_\_  
 Space Options: #1) \_\_\_\_\_ #2) \_\_\_\_\_ #3) \_\_\_\_\_

**REGISTRATION COSTS:**

# of Exhibitor Spaces \_\_\_\_\_ x \$595.00 = \$ \_\_\_\_\_  
 Additional Representative \_\_\_\_\_ x \$75.00 = \_\_\_\_\_  
 Ad in Program: \_\_\_ 5.5" x 8.5" (Full Pg) @ \$100.00 = \_\_\_\_\_  
                                   \_\_\_ 5.5" x 4.25" (Half Pg) @ \$50.00 = \_\_\_\_\_  
SUBTOTAL    \$ \_\_\_\_\_

**LESS APPLICABLE DISCOUNTS:**

\_\_\_ Last two consecutive years showing: Deduct \$50.00  
 \_\_\_ PAID Associate Membership: Deduct \$50.00  
Total Discounts Earned    \_\_\_\_\_  
BALANCE DUE    \$ \_\_\_\_\_

Raffle Prize Donations are WELCOMED & APPRECIATED!!

**PAYMENT OPTIONS:**

\_\_\_\_\_ Check Enclosed                      \_\_\_\_\_ VISA or MasterCard Only  
 Card # \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ Signature: \_\_\_\_\_

*Next Page for Exhibitors Layout—Spaces 1-25 . . .*



CONTRACTORS ASSOCIATION

## Layout for the 2013 Convention

